



# UNIVERSITÀ DEGLI STUDI DELLA BASILICATA

AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

## PHD PROGRAMS XXXIII CYCLE - ACADEMIC YEAR 2017/2018

### PUBLIC ANNOUNCEMENT FOR CANDIDATE SELECTION

RECTOR'S DECREE n. 209/2017

**DEADLINE FOR ON LINE APPLICATIONS: SEPTEMBER 5, 2017 at 1:00 PM**

#### Art. 1 – Announcement

Public competition for admission to PhD programs, with administrative seat at the University of Basilicata, for the XXXIII cycle – academic year 2017-2018, have been announced as specified in **Annex 1**.

Below the PhD programs:

Departement/School	PhD program	Number of total available positions	Positions with scholarship
Department of Sciences	Applied Biology and Environmental Safeguard	5	4
Department of European and Mediterranean Cultures: Architecture, Environment, Cultural Heritage	Cities and Landscapes: Architecture, Archaeology, Cultural Heritage, History and Resources	10	8
School of Engineering	Engineering for Innovation and Sustainable Development	8	6
School of Agriculture, Forest, Food and Environmental Sciences	Agricultural, Forest and Food Sciences	6	5
Department of Human Sciences	History, Culture and Knowledge of Mediterranean Europe from antiquity to contemporary	8	6

Procedures for selection of candidates, any curriculum, the number of available positions, the number of scholarships with an indication of funding source, the number of available positions (with or without scholarship) reserved to foreign candidates (if prescribed by the PhD program), the schedule of tests and the place where the examination will take place, have been indicated, for each PhD program in the corresponding form (see **Annex 1**).

The available positions with scholarship will be increased as a result of participation of the University at the notice MIUR issued with D.D. June 5, 2017, n. 1377 aimed at the promotion of doctoral training initiatives characterized by strong industrial interest and the involvement of companies, through the funding of scholarships for doctoral degrees, as part of the **PON RI 2014-2020, Asse prioritario I "Investimenti in Capitale Umano", Azione I.1. "Dottorati innovativi con caratterizzazione industriale"**.

Under Article 9, paragraph 1, of the aforementioned notice "Recipients of additional scholarships, of which the applications for funding submitted by the universities out of the present decree, are graduates usefully classified in the ranking for admission to PhD program for 2017/2018 academic year, XXXIII cycle.

The available scholarships will be increased as a result of government funding or as a result of loans obtained by government agencies or private organizations (also related to specific topics) and will be



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SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

assigned to the candidates placed on the list without scholarship, they will be enrolled in the manner and within the time limits specified in this notice.

The courses shall officially begin on November 2, 2017.

**Admission to the course involves an exclusive and full-time commitment.**

## **Art. 2 – Admission requirements**

Those who are in possession of one of the following qualifications, without any limitation of age, sex, citizenship may apply for the competition:

- a. University degree obtained under the previous educational systems (ex ante D.M. 509/99, whose legal course has at least a four-year term);
- b. Laurea specialistica/magistrale (D.M. 509/99 and D.M. 270/2004);
- c. Equivalent academic qualification obtained abroad (see art. 3).

Those who have only the three-year degree cannot apply.

The participation to competitive examination is also open to those who will obtain their Master Degree by and no later than October 31, 2017. In this case, conditional admission shall be granted. The Administration will check these requirements at the October 31, 2017: failure to meet these requisites will result in the irrevocable loss of the right to enroll.

For candidates who completed their degree by 31 October, commissions, instead of graduation and degree grade thesis, consider the weighted average of the marks obtained in all the tests of the course of study that gives access to the competition, incurred to the date of submission of the application for admission.

Those who already completed a PhD program or are enrolled in another PhD program are not eligible for scholarships. Those who are enrolled in the same PhD program (previous doctoral cycle) without scholarships are not eligible to participate in the competition for the same PhD program in which are already enrolled.

Equal opportunities for men and women are guaranteed as provided for by law N. 125/1991 and art. 57 of Legislative Decree N. 165/2001.

The University may exclude, at any time, applicants who are lacking the requisite conditions.

## **Art. 3 - Foreign academic titles**

Candidates with foreign academic title already recognized by the academic authorities, must enclose the declaration of equivalence to an Italian degree together with the documents referred to the PhD program selected (see art. 4.1). In the absence of such a declaration, the candidate must specifically request it in the application form. The Competition Commission of each PhD program shall decide on the suitability of a foreign academic qualification, solely for the purpose of admission to the doctoral chosen.

The candidates must attach relevant and mandatory paperwork in order to allow the assessment of their titles, including:

1. a self-certification according to Presidential Decree 445/2000 of academic qualification, with a list of exams, the scores and the legal duration of the course, if Italian and EU citizens;
2. certificate of the academic qualification, with a list of exams, the scores and the legal duration of the course, together with an Italian translation, if non-EU citizens. The translation must be signed under their own responsibility.

The lack of the above mentioned documents will result in the exclusion from the competition.



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AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

**Candidates who are admitted to the PhD course, within sixty days from the date of registration, on pain of forfeiture, must submit the following documentation:**

1. the titles translated and legalized by the competent Italian consular or diplomatic missions abroad;
2. the 'Dichiarazione di valore in loco of foreign academic titles, issued by the Italian diplomatic representation (Embassy or Consulate) in the country where the qualification was awarded, containing the following specifications:
  - a. legal duration of the qualification;
  - b. equivalence to give access to a PhD program in the country where it was awarded;
  - c. type of university that issued it (legally recognized under national law);
  - d. higher education system;
  - e. a complete list of exams;
  - f. if possible, the Diploma Supplement [<sup>1</sup>] in the original or a certified copy (in Italian or English) provided by the same university that issued it.

(For more information, refer to the websites [http://www.studiare-in-italia.it/studentistranieri/moduli/2017/Circolare2017\\_2018En.pdf](http://www.studiare-in-italia.it/studentistranieri/moduli/2017/Circolare2017_2018En.pdf) and <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/procedure-di-riconoscimento-dei-titoli-overview.aspx>.

The foreign title evaluation will be published exclusively on the website <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca/bandi.html>.

It will not be given any written notice or phone call directly to the candidates.

## **Art. 4 – Application**

Applications for admission to competitions and any required enclosures must be submitted following the online procedure available of the website <https://unibas.esse3.cineca.it>, by the final deadline of September 5, 2017, at 1:00 PM, when the competition closes (new users must register by selecting "Registrazione"; those who have already registered should select "Login" and proceed with the following steps: insert username and password, and then, in the "Segreteria Studenti", select "Test di ammissione" → "Iscrizione concorsi" → "Dottorato di ricerca"). Candidates failing to comply will not be considered.

Candidates interested in a PhD program must submit an admission application, with a request to take part in the relevant selection procedure.

Each application must refer to a single selection procedure and will require a payment of € 30.00, not refundable. Therefore, candidates wishing to apply to more than one selection procedure must submit a separate application and the € 30.00 fee for each selection procedure.

The payment can be made at any bank branch in Italy (including automatic teller machines, via telephone banking or Internet banking for those banks providing such services), using the special payment slip in MAV bank format printed out at the end of the admission application procedure.

The payment of € 30.00 must be made before September, 5 2017.

## **Foreign students are exempted from the payment of the € 30,00 fee.**

If the PhD program provides the choice of the curriculum, applicants must indicate a specific curriculum.

<sup>1</sup> A Diploma Supplement is an additional document to the official qualification achieved at the end of a course attended at a university or institute of higher education. The Diploma Supplement provides a description of the nature, level, context, content and status of the studies carried out and completed by the student, according to a standard 8-section model developed by the European Commission, the European Council and UNESCO. It is issued by the university at which the qualification was achieved. For further information consult the site <http://ec.europa.eu/education/lielong-learning-policy/ds.en.htm>



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AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

If in Annex 1 are provided reserved positions, candidates, in filling out the application site, will have to make that choice, opting for one type of reserve, in the event that several types of reserved positions are provided. Make your selection, the candidate will participate in the competition only for the chosen category of reserved positions.

As specified by the Italian law (art. 20 of law N. 104, 5 February 1992) candidates with disabilities can request special aids and/or additional time for carrying out the competition.

Applications that are not following the guidelines indicated above will not be accepted, and the candidates will be automatically excluded from the selection.

The University accepts no responsibility for any mistake made by the candidate with regards to data provided and attachments. It is your responsibility to verify the correct conclusion of the application process, no claims will be accepted for any malfunctioning of the computer.

## **4.1 ACADEMIC QUALIFICATION CERTIFICATES, DOCUMENTS**

Candidates with any academic qualification certificates, documents or publications considered useful for the purposes of the competition procedures must attach the following certificates, documents and publications, except in the cases in Annex 1/, for each PhD program:

- 1) a self-certification to prove to meet the requirements in accordance with articles 46 and 47 of the Presidential Decree 445/2000, using the form in Annex A, for candidates holding an Italian degree;
- 2) degree certificate indicating exams taken, or a description of the degree with a list of exams taken, "Dichiarazione di valore in loco" (see art. 3) together with a statement of truth of the certificates attached, in accordance with Articles 46 and 47 of the President's Decree 445/2000 using the form in Annex B, for candidates holding a foreign degree;
- 3) scanned copy of a valid identity card or passport;
- 4) curriculum vitae;
- 5) the summary of the thesis;
- 6) Research project, using the form in Annex C (if requested);
- 7) scientific publications;
- 8) Other titles (academic, professional, linguistic and documents considered useful for the purposes of evaluation- see Annex 1/ for each PhD program);
- 9) Video conference interview , using the form in Annex D.

All academic qualifications, documents and publications considered useful for the application procedure must be attached in .pdf or .rtf file form with a maximum size of 20 MB. Attachments larger than 20 MB must be divided into smaller files.

In accordance with the article 40 of President's Decree 445/2000, certificates regarding personal qualities, status and facts issued by the public administration can be only used for private purposes. Self-certification, under articles 46 and 47 of President's Decree 445/2000, can replace attested declarations for public administration or public services purposes.

Publications in languages other than Italian or English, or which do not include a summary in one of the abovementioned languages, must be produced in the original language and translated into Italian.

Certificates issued by the competent authorities of the foreign candidate's country of citizenship must comply with the provisions in force in the same country. Certificates in a language other than Italian, must also be translated and authenticated by the competent Italian diplomatic or consular authorities.

An Italian translation must be attached to all documents written in a language other than Italian and must be certified by a competent Italian diplomatic authority or an official translator.



## **Art. 5 - Selection Procedures**

In order to check the candidate's suitability for scientific research, the examination is conducted through the assessment of titles, possibly supplemented by a written test or interview or both. The candidate may also be asked to present a research project to be attached to the application.

**The modalities of the selection, for each PhD program, are indicated in details in Annex 1.**

During the interviews, the Commission will examine the knowledge of at least one foreign language, according to the guidelines for each course, as specified in Annex 1 to the announcement.

The examination can also be carried out in a foreign language indicated for each PhD program.

For foreign candidates, assessment procedures can be made also electronically. Accordingly, candidates residing abroad can take their assessment by Videoconferencing (e.g., Skype or similar). In this case the applicant must fill in the appropriate form (Request Interview In Videoconference – Annex D) and attach it to the application form, along with a valid document of identity. The interview may be taken in one of the foreign languages as indicated, for each competition, in Annex 1.

The form must contain the name of the chosen platform (Skype or similar) and address of the user that will be used by the Commission for the video call. The candidate must be available personally available on the day indicated for the interview, according to the schedule provided by each PhD program (Annex 1) .

For identification purposes, each candidate is required to identify themselves before the interview begins, exhibiting the identity document already provided as a copy in the application.

Failure to communicate the personal e-mail address, the unavailability of the candidate on the examination day and time or failure to present a valid identification document, are grounds for exclusion from the selection process.

The University of Basilicata does not assume responsibilities for technical reasons preventing the proper interview.

The Commission can assign a maximum of 100 points to each candidate. Tab of each PhD program (see Annex 1) shows the points available for each test, the award criteria, the minimum score for admission to any subsequent test.

The list of candidates eligible to take any test subsequent to the valuation of their titles will be made public on the University website under the link <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>.

The publication of those admitted to the examination, dates and locations of the examinations, has legal intents and purposes, and applicants must present themselves with a valid identity document, without prior notification, at the office, at the day and time indicated online.

Any change will be announced on the University website under the following link <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>. Applicants are therefore required to check for any update to the Annex 1, also closely to the examination date.

Candidates not present on the examination date will be excluded from the competition, regardless the reason.

## **Art. 6 – Examination Committee**

The committees responsible for the evaluation of candidates for each PhD program are appointed by the Rector, once designated by the PhD College among professors and researchers, also part of the College, specifically qualified in the relevant areas of science to which the PhD program refers. The Commission can be integrated with experts, from Italian public and private research entities, which found or contribute to the activities of the PhD program.



# UNIVERSITÀ DEGLI STUDI DELLA BASILICATA

AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

If the PhD program is divided into more than two curricula, the number of experts may be increased up to the number of the same curricula.

Each commission will be published on the Internet at the following web link <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>.

Finally the Commission shall draw up a special report containing detailed examination results, as well as an opinion on the interview performed by each candidate and the detailed list of points given, and the final ranking.

Where the PhD program provides for positions reserved to foreign candidates, they can be ranked in a separate list.

## **Art. 7 – Ranking and scholarship assignment**

The candidates' ranking will be established in a decreasing order of the overall grades obtained as sum from all the evaluation stages (title, colloquium, others).

In the case of equal grade for more than a candidate, the youngest one (ex art. 3 L. 127/1997, amended by art. 2, para. 9 of Law 191/1998) will be first in the ranking.

The official ranking will be published as 'Decreto rettorale' on the University website <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>.

In case an eligible candidate refuse the admission to the doctorate, his position will be available for the following candidate in the ranking order.

Candidates will be admitted to the PhD program following the ranking order and in a maximum number corresponding to the positions available for each PhD program.

The scholarships will be awarded to the candidates having higher ranking in the list. For each PhD program a limited number of grants is available.

If some grants of a specific curriculum are not assigned to any candidate, the Doctorate collegium can assign these scholarships to eligible candidates of a different curriculum.

If one candidate is ranked in more than one PhD program list, he/she must choose only one PhD program. The option must be done within eight days since publication of the ranking list and candidates' admission on the University website. The choice of the PhD program, carried out at the time of enrollment, is definitive and the candidate cannot change it in any way.

## **Art. 8 – Registration**

The candidates admitted at each PhD program, within a maximum of 8 (eight) days from the date of publication of the lists on the University website under the link <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>, will formalize the enrollment in the first year of the PhD program.

Those who have not regularized their enrollment before the above deadline, will automatically lose their position, which will be offered to the next candidate in the list.

**In the event of vacancies, eligible candidates will be contacted by e-mail and will be invited to enrol, in accordance with the requirements indicated in the preceding article, within five (5) days from the time of receipt of the email. Failure to comply will result in loss of the right to admission.**



# UNIVERSITÀ DEGLI STUDI DELLA BASILICATA

AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

**The PhD students without scholarship are requested to pay only € 140.00 of regional taxes and € 16.00 of secretary duty as registration fee.**

**The students receiving a PhD scholarship are requested to pay the PhD registration fees according to the Table below:**

<b>Fixed registration fee</b>	<b>€ 500,00</b>	payable at registration
<b>Variable contribution</b>	<b>from € 200,00 to € 1.000,00</b>	to be paid in one or two installments depending on ISEE
<b>Regional tax for the right to university study</b>	<b>€ 140,00</b>	payable at registration
<b>Stamp duty paid virtually</b>	<b>€ 16,00</b>	payable at registration

The variable contribution is calculated according to the economic circumstances of students, assessed on the basis of the Indicator of equivalent economic situation (ISEE), determined in the manner provided by D.P.C.M. December 5, 2013, n. 159.

The variable contribution from the III ISEE band, is divided into two installments to be paid by April 30 and May 31.

**[Foreign students are required to pay only the fixed registration fee and the fixed contribution, as well as the regional tax for the right to study and stamp duty paid virtually (€ 500,00 + € 140,00 + € 16,00).]**

For further information concerning registration fees, tuition fees and waivers, see the Part IV of the "Regolamento in materia di contribuzione studentesca - academic year 2017/2018".

By registering the candidate accepts the admission conditions set out in this announcement and the Regulations of the doctoral courses of the University of Basilicata, issued by D.R. n. 238 of July 10, 2013.

## **Art. 9 – Scholarships**

The scholarship, worth a gross annual total of **€13,638.47**, is subject to tax deduction provided by the law.

The amount of the scholarship is increased by max 50%, for any six months abroad stay, with the exception of the scholarship "Funds for the Support of Youth", whose surcharge is for 12 months abroad stay, or set by specific agreements. In any case, the period of stay abroad cannot be longer than half the duration of the PhD program. In cases of incompatibility of that increase with the simultaneous use of grants supporting the international mobility, the student will have to opt for one of the possibilities. Never the different types of contributions will be provided simultaneously.

The scholarships are annual and will be renewed only whether the student has completed the research activities of the previous year in accordance with Art. 18 of the University Rules of PhD research and with the Rules of each PhD program.

Starting from the second year, each student is assured, in addition to the scholarship and within the financial resources in the budget of the subjects credited to the current legislation, a grant for the research activities in Italy and abroad, appropriate to the type of PhD program and in any case in an entity not less than 10% of the scholarship itself.

The scholarship is paid monthly. In the case in which a scholarship is not paid for delayed bureaucratic procedures, the amount of that fellowship will be combined with the following ones.



# UNIVERSITÀ DEGLI STUDI DELLA BASILICATA

AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

The students graduate admitted to a PhD who have previously enjoyed, even partly, of scholarship for PhD, cannot benefit from it a second time.

Those who have already obtained a PhD may be undergoing a different doctoral course, to condition to pass the selective test, but they cannot receive a scholarship.

In case of renounces of the course or to the enjoyment of the scholarship, this will, where possible, for the residual part, assigned at student holder of placed without scholarship, respecting the merit list.

If the quitter is scholarship holder to rely on a specific Convention, or on specific programs/curricula, the transfer of residue part to the next doctoral candidate it will be possible following opinion of the Board of teachers, except in each case as required by Convention or specific programs/curricula.

## **Art. 10 - Incompatibility**

Registration in a PhD course is incompatible with enrolment in other undergraduate and postgraduate degrees, Italian University master courses, other PhD courses and specialised courses organized by private institutes pursuant to art. 17, paragraph 96, Law 127/1997.

Up on the enrolment, candidates registered in such courses must comply with the incompatibility requirement mentioned above, under penalty of exclusion from PhD program.

The relevant incompatibility rules are set out in articles 24 of the Regulations of PhD programs of the University of Basilicata issued with the DR n. 238 of 10 July 2013 and to the current matters laws.

## **Art. 11 - Duties and rights of PhD students**

Admission to the course involves an exclusive commitment and full-time.

Students enrolled in the PhD programs are required to attend and carry out all the activities of study and research in the related structure as prescribed by the Board of each PhD program.

Students are required to carry out collective and individual study and research activities, as indicated by the teachers and tutors. Students, as an integral part of the training project of the University, can apply, after the approval of the PhD Board and without any increase in scholarship, for tutoring of students in undergraduate and master's degree, and, within the limit maximum of forty hours in each academic year, supplementary teaching activities.

The rights and duties of PhD students are governed by law: Art 19 et following of the Regulations of PhD programs of the University of Basilicata issued with the D.R. n. 238 of July 10, 2013. The same rules govern the frequency, permissions, suspensions, incompatibilities modes of graduation.

Students are required to observe the Ethic Code of the University Community, issued by DR n. 278 of 27 July 2011, available at: <http://portale.unibas.it/site/home/ateneo/statuto-e-regolamenti.html>

Doctoral students are required to periodically check the website <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>, on which several notices are published such as deadlines, regulations, documents and all communications regarding graduate students.

## **Art. 12 - Award of the qualification**

The PhD qualification is awarded at the conclusion of the PhD cycle, at the moment when the final examination is passed, which is subordinate to the presentation of a written thesis (PhD thesis). Students must provide a documented account of original research, conducted with certainty of method and leading to the emergence of results of sufficient academic relevance.





# UNIVERSITÀ DEGLI STUDI DELLA BASILICATA

AREA DIDATTICA, RICERCA E RELAZIONI INTERNAZIONALI  
SETTORE SERVIZI ALLA DIDATTICA  
UFFICIO POST LAUREAM

For the rules relating the final examination, please refer to Article 21 of the Regulations of the PhD programs of the University of Basilicata, issued with D.R. n. 238 of July 10, 2013.

## **Art. 13 - Treatment and processing of personal information**

In accordance with its Regulations issued in application of Italian Legislative Decree N° 196, dated 30 June 2003, the university hereby undertakes to respect the reserved nature of the information provided by applicants: all the information provided will be processed solely for purposes connected with and instrumental to the competition and the management of the applicant's relationship with the university, in compliance with the laws currently in force.

The data requested must be supplied for the evaluation process. If the data is not supplied, the candidate will be excluded from the selection procedure. Under art. 7 of Legislative Decree 196/2003, candidates have the right to access the data concerning them, as well as some complementary rights including the right to amend, update, complete or delete erroneous or incomplete data, or data gathered without compliance to current legislation, and the right to oppose the use of the data for legitimate reasons.

Participation in the competition implies, in accordance with the aforementioned law, tacit consent that personal data of applicants and those concerning the results, are posted on the website of the University of Basilicata.

## **Art. 14 - Advertisement**

This announcement will be published on the website of the University of Basilicata at: <http://oldwww.unibas.it/albo/albo.html> and on the website of MIUR.

Any subsequent modifications and/or additions to the notice will be published, exclusively, in the University album online and on the University official website.

## **Art. 15 – Responsible of the procedure**

According to Law n. 241/90 and subsequent amendments and integrations, the coordinator of these procedures is the responsible of the Doctorate Office (e-mail: [Luciana.letterelli@unibas.it](mailto:Luciana.letterelli@unibas.it) - Tel. (+39)0971205773).

## **Art. 16 - Other**

For other issues not covered by this announcement, please refer to a) the Law 3 July 1998, art. 4, n. 210 as modified by Law 240/2010; b) the Ministerial Decree of 8 February 2013, n. 45; c) the law 30 December 2010, n. 240; d) the Regulations of the PhD programs of the University of Basilicata, issued with D.R. n. 238 of July 10, 2013; e) the Academic Regulations and Operation of each specific PhD program; f) the "Regolamento in materia di contribuzione studentesca - academic year 2017/2018" (available on the University website <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>).

**The official version of this call is in Italian and is available on the website <http://portale.unibas.it/site/home/didattica/dottorati-di-ricerca.html>.** This abridged version is not valid and may not be used for any legal purpose.

THE RECTOR  
Prof. Aurelia SOLE